

Approved  
6/25/03

**EXAMINING SECTION OF SOCIAL WORKERS, MARRIAGE AND  
FAMILY THERAPISTS AND PROFESSIONAL COUNSELORS  
PROFESSIONAL COUNSELOR'S SECTION  
MARCH 26, 2003**

**MEMBERS PRESENT:** LaMarr Franklin, Colleen James, Susan Kell, Susan Putra

**STAFF PRESENT:** John Schweitzer, Legal Counsel; Gina York, Program Assistant;  
Gail Pizarro, Exam Specialist; Division of Enforcement staff and  
others during portions of the meeting

**GUESTS:** None

**CALL TO ORDER**

Chair Susan Putra called the meeting to order at 9:04 a.m. A quorum of four members was present.

**APPROVAL OF AGENDA**

**MOTION:** LaMarr Franklin moved, seconded by Colleen James, to approve the agenda as written. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

John Schweitzer, Legal Counsel provided a brief update to the Section regarding new Department staff.

The Section Roster was reviewed and members indicated that the term expiration dates were incorrect. Verification will be provided at the next Section meeting.

The following is a list of changes made by the Section to the list:

- LaMarr Franklin – Term expires 5/1/2005
- Colleen James - Email should be: [jacque@merr.com](mailto:jacque@merr.com) and Term expires 7/1/2002.
- Susan Kell – Office telephone number is (608) 261-0068.
- Susan Putra – Cell number is (920) 988-8548 and Term expires 5/1/2005

**APPROVAL OF JANUARY 29, 2003 MINUTES**

**Amendments to the Minutes:**

- Page 4: change motion in closed session, moved by Susan Putra.
- Page 2: delete Psychology and insert MBCC.

**MOTION:** LaMarr Franklin moved, seconded by Susan Kell, to approve the minutes as amended. Motion carried unanimously.

**PRESENTATION OF PROPOSED STIPULATIONS THAT MAY BE  
SIGNED AFTER MAILING OF THE AGENDA**

There were no stipulations to be presented before the Section.

**REPORT ON PENDING COURT CASES, DISCIPLINARY CASES AND  
ADMINISTRATIVE RULES AND PRESS RELEASES**

Informational only.

**RULE REQUIREMENTS FOR THE PRACTICE OF  
PSYCHOTHERAPY**

John Schweitzer, Legal Counsel shared a third Draft of the rule with the Section. The Section discussed revisions to the rule with Mr. Schweitzer.

**MOTION:** Susan Kell moved, seconded by LaMarr Franklin, to request John Schweitzer to make the changes discussed and prepare the rule for a public hearing to be held at the next Section meeting.

The Section requested that an invitation be extended to Kevin Gallagher to attend the public hearing.

Gail Pizarro, Exam Specialist informed the Section of the additional exam needed by licensees to practice psychotherapy. MBCC Exams are being planned to be on-line and individuals will need to schedule the time with the testing center where they will be taking the exam. If special accommodations are needed the request should be made in writing. Ms. Pizarro will keep the Section abreast of further updates.

**REVIEW PROPOSED RULE RELATING TO THE NATIONAL  
COUNSELOR MENTAL HEALTH CERTIFICATION EXAMINATION  
(NCMHCE)**

At the January 29, 2003 Section meeting there was not a representative from the WCA and the Section requested John Schweitzer to send a letter to WCA along with a copy of the rule for any input they may have. Mr. Schweitzer has not received a response back from WCA at this time.

**DISCUSS CHANGES TO CE RULES**

After much discussion regarding continuing education requirements and best ways to protect the public. The Section is interested in duplicating some of the Social Worker language but would like to obtain some additional information. Colleen James will email all chairs of NBCC regarding guidelines on CEU's and Sue Kell will contact CBCC. The information gathered will be shared at the next Section meeting for further discussion.

### **DISCUSS AND REVIEW OF CONTENT FOR APPROVED SUPERVISION TRAINING**

The Board would like this topic referred to the MFTPCSW Joint Board to be place on their May agenda. The PC Section will postpone this topic to their June meeting.

### **REQUEST FOR DESIGNATION AS APPROVED LPC SUPERVISOR JAMES VAN DEN BRANDT**

**MOTION:** LaMarr Franklin moved, seconded by Colleen James, to approve James Van Den Brandt as a LPC supervisor and John Schweitzer, Legal Counsel to send him a letter. Motion carried unanimously.

### **CORRESPONDENCE FROM DWD REGARDING WILLIE RILEY**

The Department of Workforce Development (DWD) notified the Section that Mr. Willie Riley's retirement has occurred and he has resigned from his position as a clinical supervisor. DWD has requested that the Section rescind the approval of Mr. Riley as a supervisor for pre-licensure practice and only allow him to approve pre-clinical hours for DVR counselors until January 5, 2003 which is the effective date of his resignation. The Section accepted the notification letter and the requests identified in the correspondence.

### **CORRESPONDENCE REGARDING SUPERVISION OF CRYSTAL HAWTHORNE**

The Section reviewed correspondence regarding a request for reconsideration of Crystal Hawthorne's supervision by Dr. James F. McGloin, Jr., Ph.D. at the Madison Mental Health Services located in Madison, Wisconsin. The Section indicated there are distinct differences in these professions. John Schweitzer, Legal Counsel will send a letter asking, what is her rubric or the criteria used in distinguishing between the three professions.

### **CORRESPONDENCE FROM SHELLEY TUTTLE-EMBACHER**

The Section reviewed the correspondence received from Ms. Shelly Tuttle-Embacher referring to an article in the October, 2002 Regulatory Digest regarding additional training and experience for additional training and experience for LPC's to practice psychotherapy and expressing several concerns related to this proposal. The Section requested John Schweitzer, Legal Counsel to respond on behalf of the Board.

## **DUAL LICENSURE ISSUE – BARBARA SHOWERS**

Barbara Showers informed the Section that the requirement is 3,000 hours in a two year period. The time limit only applies to those under a training certificate. A question regarding how to deal with community verses school counseling and whether a revision should be make to the application. Julie Reimann will refer to the Section any applications which are questionable. The Section will work on providing Julie Reimann with guidelines regarding practicum for future applicants.

## **REPORT OF SCREENING PANEL**

The Screening Panel opened two cases.

## **CONSULTING WITH LEGAL COUNSEL**

The Section consulted with John Schweitzer of Legal Counsel as required.

## **RECESS TO CLOSED SESSION**

**MOTION:** Susan Putra moved, seconded by Colleen James, to recess to closed session pursuant to Chapter 19.85(1)(a), (b), (f) and (g), Wis. Stats., for the purpose of application reviews, reviewing case status report, deliberation of hearings, administrative warnings, deliberation of stipulations, disciplinary actions and consulting with legal counsel. Roll call vote: Colleen James – yes, Susan Kell – yes; LaMarr Franklin – yes, Susan Putra – yes. Motion carried unanimously.

Open session recessed at 11:34 a.m.

## **RECONVENE IN OPEN SESSION**

**MOTION:** Susan Kell moved, seconded by Colleen James, to reconvene to open session. Motion carried unanimously.

Open session reconvened at 12:50 p.m.

## **VOTING ON ITEMS CONSIDERED/DELIBERATED ON IN CLOSED SESSION**

### **APPLICATION REVIEWS**

The Section reviewed one application for licensure once they pass the JPC exam.

**MOTION:** Colleen James moved, seconded by Susan Kell, to approve licensure for Marta Luna Nieri. Motion carried unanimously.

### **MONITORING COURSE APPROVAL**

**MOTION:** Colleen James moved, seconded by Susan Kell, to approve Course 2, titled "Advanced Ethics and Boundaries" for Jack Rudolph. Motion carried unanimously.

The Section has appointed Colleen James as the PC Section contact regarding course approvals for DRL monitoring.

### **CASE CLOSINGS**

There were no case closings before the Section at this time.

### **INFORMATIONAL ITEMS**

Information regarding the upcoming review of the NBCC exam process was provided to the Section.

### **OTHER SECTION BUSINESS**

None.

### **ADJOURNMENT**

**MOTION:** Colleen James moved, seconded by Susan Kell, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:53 p.m.

*Next Meeting:  
Wednesday  
June 25, 2003*